

Skills Checklist: Making an Unoccupied Bed Checklist Making an Unoccupied Bed Checklist 1. If the bed is soiled, sanitize it or notify environmental services to sanitize it. After the bed has dried from sanitization, place the fitted sheet on the bed. Place a soaker pad or other waterproof barrier on top of the lift sheet. Maintain respectful, courteous, and professional communication at all times. Flip the linens over and place them on the barrier so the fitted sheet is on top. Untuck the corners and roll all linens together to the middle of the bed. Place soiled linens in a linen bag or other appropriate container according to facility policy. Seams should be against the mattress and away from the resident. Place the lift sheet where it is estimated the resident's shoulders to hips will be when they are in bed. Place a bedspread or blanket on top of the sheet per the resident's preference. Make a mitered corner in the bedspread or blanket by performing the steps above. Place a bedspread or blanket on top of the sheet per the resident's preference. Make a mitered corner in the bedspread or blanket by performing the steps above. Smooth the sheet to prevent wrinkles that can cause injury to fragile skin. Place the angled edge of the sheet on top of the bed and tuck in anything hanging below the bed frame. 3. Remove gloves. 4