

Your corporate office is more than just a space where people work. Planning for future employee space needs Space utilization, office density, and headcount planning will always be key FM responsibilities. Along, of course, with when and how they're using it. To do this, they need accurate, real-time reports (which may or may not be bolstered with occupancy sensor data). But the challenges of hybrid working throw a wrench in the mix. That's why FMs and space planners need a complete picture of who is actually using the office. The answer will be different for every company. The Office space type refers to a variety of spaces including: meeting spaces integrated into the office environment, reception, office support spaces such as work rooms, storage rooms, file rooms, mail rooms, copier areas, service units/coffee bar, and coat storage integrated into the office environment, and telephone and communications equipment rooms located in tenant suites containing tenant equipment. Each of these will have an impact on employee interaction, communication, and productivity. See also WBDG Office Building. Creative spaces Designing office space around the recommended office space per employee is a critical aspect of any workplace management plan. In years past, companies, FMs, and workplace professionals could use straightforward strategies like the 3-30-300 rule (and other rules of thumb) to help determine their space requirements. To do this, they need to forecast and plan for future growth, while also creating a productive office layout for the people currently using it. Of course, this is much more challenging in a hybrid workplace, where employees are using the office more sporadically. During this research, you will learn about the rooms and spaces that your workplace should have and the benefits each area brings to your employees and the company. These are designated areas within the workplace that include relaxing or running activities such as ping pong tables, billiard tables, or other group games