Status: In the fifth week, I calculated the amount that non-Bahraini employees would receive at the end of their service, excluding the Bahraini employee and handing over the employees' salaries in cooperation with the Accounting Department. In this task, I learned the learning skill, as I learned how to calculate the end of service, and the teamwork skill, as I cooperated with the accounting department in this task, which helped me achieve and learn, as well as the time management skill, where a specific goal was set to achieve it in a specific time and it was accomplished.