"While information and communication technology refers to the various technologies, tools, means, or systems employed to process the content or message intended to be conveyed through mass, personal, or organizational communication, and through which information and data are collected in audible, written, visual, drawn, audio-visual, printed, or digital form (through computers), then stored and retrieved in a timely manner, and then the process of disseminating these communication materials or messages, audible, audio-visual, printed, or digital, and transferring them from one place to another, exchanging them, and these technologies may be manual, mechanical, electronic, or electrical, depending on the historical stage of development of communication and media included in this development."