

The pre-writing or planning phase is followed by the writing phase which is also referred to as the 'drafting' of your paper. In today's world you need to be computer literate, so make sure your font and spacing is consistent, use the spell and grammar checker, etc. Thirdly, leave yourself time between drafts so that you can mull over what you are trying to say. To start with, there are some general writing rules in order to make your thesis more readable. Sloppy work suggests a sloppy mind.